CONGRESSIONAL & FEDERAL AGENCY ANNUAL PROCESS

OCTOBER 1: Beginning of Federal Fiscal Year

NOTE: In recent years, the House and Senate have passed continuing resolutions in place of appropriations bills to fund the federal government.

- **Targeted agency whitepapers:** The Office of External Affairs and Government Relations (EAGR), with the Office of Research (OR), submits requests to Deans, Associate Deans for Research, and lead faculty and staff for white papers to support targeted research proposals to the federal government. These proposals should be submitted to the Office of Federal Relations (OFR).

OCTOBER 31

- **Targeted agency whitepapers:** First drafts due to OFR

- **WSU Federal Policy and Advocacy Agenda:** OFR federal strategy information gathering via the WSU-Research Council (WSU-RC) and WSU-Provost Council (WSU-PC) for developing the following calendar year federal agenda.

NOVEMBER

- **Targeted agency whitepapers:** Ongoing white paper review with Cornerstone Government Affairs (CGA) for targeted federal research proposals and finalization of whitepapers.

- **WSU Federal Policy and Advocacy Agenda:** Ongoing information gathering with colleges and campuses

DECEMBER

- **Targeted agency whitepapers:** Socialization of proposed projects with agencies in D.C.

- **WSU Federal Policy and Advocacy Agenda:** Presentation of priorities, to WSU-RC, WSU-PC, and President’s Cabinet

JANUARY

- **WSU Federal Policy and Advocacy Agenda:** OFR publishes the WSU Federal Legislative Agenda

- **Programmatic requests:** EAGR submits requests to Deans, ADR’s, and Chancellors for information related to the upcoming fiscal year programmatic requests that support students and federal funding research initiatives.

FEBRUARY

First week of February: The President of the United States releases his budget request to Congress.

- **Programmatic requests:** 2/28 deadline for submitting upcoming fiscal year programmatic requests to OFR

MARCH

- **Programmatic requests:** Discussion of upcoming fiscal year programmatic requests with WSU-RC, WSU-PC, and President’s Cabinet

- **Programmatic requests:** EAGR submits upcoming fiscal year programmatic requests and targeted federal proposals to the Congressional delegation and appropriate committee staff.

APRIL

- **Policy and advocacy:** Engagement with congressional staff in DC and district offices.

MAY-JUNE

When Congress follows “regular order,” the Appropriations Committee will schedule committee meetings to markup current fiscal year’s funding bills. OFR monitors the process and WSU submitted requests. The U.S. House of Representatives and U.S. Senate will then consider these appropriations bills.

JULY

Annual WSU and agriculture stakeholder visit to DC to advocate for common priorities and host Taste of Washington event.

AUGUST

- **WSU Annual Staff Trip:** Week prior to Convocation

SEPTEMBER

Once passed through both chambers, the House and the Senate will meet in a conference to work out any differences between the two versions, prior to submitting to the President for signature.

NOTES

EAGR will discuss ongoing FY2019 activities with key stakeholders throughout the fiscal year.

EAGR will work with college, campus, and university leadership to develop longer term initiatives (FY2021 and beyond) in parallel with ongoing work on FY2019 and FY2020 activities.